Registered Charity Number: 282938

ORNITHOLOGICAL SOCIETY OF THE MIDDLE EAST THE CAUCASUS & CENTRAL ASIA

TRUSTEES ANNUAL REPORT & ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2015



TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2015

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Reference and administrative details

Name of Charity: Ornithological Society of the Middle East, the Caucasus & Central

Asia (OSME)

Charity Number: 282938

Principal address: The Society does not have a principal office address as all activities

and Council meetings are undertaken at the private addresses of Council members or other equivalent locations. The mail forwarding address: OSME, c/o The Lodge, Sandy, Bedfordshire, SG19 2DL is

used for general correspondence.

E-mail: <u>info@osme.org</u>

Website: www.osme.org

Bankers: Lloyds Bank plc

35 High Street BIGGLESWADE Bedfordshire SG18 0JD

Independent examiner: Michael C Jennings

Warners Farm House

Warners Grove SOMERSHAM Cambridgeshire PE28 3WD

Trustees:

The trustees who served during 2015 were as follows:

Up to July 2015From July 2015Phillip CanningsPhillip Cannings

Sal Cooke Sal Cooke

Helen Demopoulos Helen Demopoulos

Chris Hughes
Nick Moran
Dora Querido
Dora Querido
Tristan Reid
Tristan Reid
Robert Sheldon
Chris Hughes
Tristan Reid
Trene Sabiniarz

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2015

Structure, Governance and Management

The Ornithological Society of the Middle East, the Caucasus and Central Asia, also known as OSME, is registered with the Charity Commission (No. 282938) and governed under a constitution adopted 17th June 1981 and amended 10th June 2010. A council of trustees elected by the members manages the affairs of the Society. There are no restrictions on membership of the Society subject to payment of the appropriate subscription.

The elected Council members serve for a period of five years. New Council members are nominated by paid up members and are elected to office at the Annual General Meeting which was held this year on Saturday 4th July. Council has the power to co-opt additional members at any time where a specific need is identified and where the appropriate commitment cannot be found from amongst its numbers.

The elected Council is supported by two specialist sub-committees, the Editorial Committee and the Conservation and Research Committee. The Editorial Committee assists the Editor of *Sandgrouse* in compiling the content of each issue and the content of any supplementary publications according to a budget set by Council at the start of the year. The Conservation and Research Committee receives and reviews all grant applications made through a formalised application procedure, and makes recommendations to Council. All decisions on the allocation of funds to Conservation and Research projects are made by, and are the responsibility of, the elected Council.

The Society has no employees and owns no property or fixed assets; all the functions of an active and fully compliant charity are performed by Council members working voluntarily with their own resources and from their own premises. This voluntary and low cost approach enables the charity to maximise the amounts expended on charitable activities and the Society recognises this very significant contribution with gratitude.

To assist them in understanding their responsibilities all trustees are directed towards regular reference to the Charity Commission website. Council met formally three times during the year and before each meeting some departmental reports were circulated to all Council members for information on the subjects under discussion and for the benefit of those not attending. This year we have experimented successfully with online conference facilities to enable trustees to attend Council meetings remotely if preferred.

The minutes of each formal meeting were circulated to all trustees and co-opted Council members soon after the meeting. Interaction between Council members in between formal meetings was by email through an email group. Most of these exchanges were seen by all trustee Council members and all co-opted Council members whether or not they were directly involved with the matter in hand.

A Risk Register is maintained so that Council members can identify the risks in their designated area of responsibility. No reportable incidents occurred during the year but Council remains aware of the need for continuous vigilance and review of all risk management procedures in place.

This year Council has continued to address issues of governance and the provision of replacement in the event of incapacity of key trustees or co-opted Council members. Council recognises the general need to spread the administrative workload of the Society more evenly and the particular need to

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reduce the concentration of key functions in a single incumbent working without deputy or understudy.

During the year we were pleased to welcome Irene Sabiniarz to the vacant position of Secretary.

The Society acknowledges that it lacks the administrative and financial resources to embark on major projects and restricts itself to providing financial assistance to others rather than organising and directing projects itself. It does not get involved with project details, except in an advisory role at the application stage, and is particularly careful to limit second stage payments and commitments which carry forward to future years. In all of its deliberations the Society pays due regard to the Charity Commission guidance on public benefit in deciding what activities it should undertake.

Objectives and Activities

The object of the Charity is to promote a greater public understanding of Middle Eastern, Caucasian and Central Asian ornithology and thereby to encourage and facilitate conservation of the region's birds. This is achieved by the twice-yearly publication of a scientific journal, *Sandgrouse*, the holding of meetings, the presence at fairs, the maintenance of a website, an active presence in social media and the funding of field work and other projects. Grants are awarded to approved projects from the funds of the Society and applicants are encouraged to submit their findings for publication in *Sandgrouse*.

The Constitution recognises four categories of charitable activity:

- 1. Collect, collate, publish and disseminate ornithological data on countries in the Middle East, the Caucasus and Central Asia.
- 2. Publish a journal of research and conservation results *Sandgrouse*.
- 3. Encourage interest in birds in the area.
- 4. Work with other individuals and organisations with similar objectives and pursuing charitable activities concerned with ornithology in the Middle East, the Caucasus and Central Asia.

The trustees are able to report that in 2015 there was activity in all these categories as follows:

1. Collect, collate, publish and disseminate ornithological data on countries in the Middle East, the Caucasus and Central Asia

As much as possible the Charity awards grants towards fieldwork in the area and invites applications through advertisements in *Sandgrouse* and on the website. Grant applications are received by the Conservation and Research Committee which selects suitable projects and makes technical recommendations to Council. Further considerations are made on the basis of local involvement, public benefit, available budget and financial sanctions that may restrict or prohibit the transfer of funds. Desk and laboratory studies are encouraged where a need is identified and where fieldwork is inappropriate or is not proposed due to the many political and operational problems in the area. The following awards were made towards projects during the year:

• Returning Rollers to Mesarya Plain, Cyprus (Damla Beton, Kuşkor: £650)

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- Trends and strongholds of migrating waterbirds at a key stopover site on the Central Asian Flyway, Kazakhstan (Holger Schielzeth, Bielefeld University: £1,300)
- Habitat requirements of the Semi-Collared Flycatcher (*Ficedula semitorquata*) in the best-known habitats in Armenia (Karen Aghababyan, TSE: £1,000)
- Monitoring of Illegal Shooting of Raptors in the Batumi Bottleneck, Georgia (Johannes Jansen, SABUKO: £2,000)
- Identifying the Magnitude of Illegal Waterfowl Killing at key sites in Turkey (Süreyya Isfendiyaroglu: £2,000)
- Surveys and developing a National Conservation Action Plan (NCAP) for White-headed Duck *Oxyura leucocephala* in Uzbekistan (Roman Kashkarov, UzSPB: £1,500)
- White headed duck monitoring and research (Alyona Shmalenko, ACBK: £1,000)
- Egyptian Vulture Monitoring (Engin Yilmaz, Doğa Derneği: £1,000)

In addition to the funding of projects, ornithological data are collected from correspondents in the area throughout the year and summaries are published on the website and in the 'Around the Region' pages in each issue of *Sandgrouse*. We also encourage birdwatchers to post trip reports to the OSME website to act as an archive for ornithological sightings.

OSMEBirdNet is a Yahoo group discussion forum that both OSME members and non-members can join. The forum acts as a source of information and discussion for those with an interest in the birds and conservation of the region.

The Society publishes the OSME Region List (ORL) of birds for the region that takes into account the latest taxonomy and new information on species' distribution. The ORL is freely available from the OSME website and is updated regularly. This very significant undertaking is well regarded by researchers, organisations and individual birdwatchers across and beyond the region.

2. Publish a journal of research and conservation results – Sandgrouse

The journal *Sandgrouse* is the journal for members published twice a year. It focuses on publishing papers which are submitted independently and are peer-reviewed. There are sections that highlight bird records from around the region, as well as general information of interest to OSME members. Two issues of *Sandgrouse*, Volumes 37(1) and 37(2) were produced during the year.

Back issues of *Sandgrouse*, subject to a three-year embargo on the most recent issues, are freely available in a variety of electronic formats on the Biodiversity Heritage Library website. During the year this was extended to include the OSME *Bulletin* published from 1978 to 1995, and the publications of the Ornithological Society of Turkey: *Bird Report* numbers 1-4, 1966-1975 and *Bulletin* numbers 1-15, 1969-1977.

3. Encourage interest in birds in the area

Field Guide to the Birds of the Middle East (in Arabic)

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Birdlife Middle East, Bloomsbury Press, Richard Porter and OSME have been collaborating on an updated Arabic translation of the field guide to the Birds of the Middle East (Porter & Aspinall). Fundraising has been the focus of the work during 2015 and we have largely achieved our target for the production of the book. During 2016, OSME will extend the fundraising efforts to enable the simultaneous development of a smart-phone App.

OSME also contributed to the BirdLife International project to make a preliminary assessment of illegal bird killing in the Mediterranean. This project has highlighted for the first time the extent of illegal bird killing with estimates of up to 36 million birds being killed annually. Many of the worst countries for illegal bird killing are from the OSME region. The findings of this research should help guide the activities of OSME in the future.

4. Work with other individuals and organisations with similar objectives and pursuing charitable activities concerned with ornithology in the Middle East, the Caucasus and Central Asia.

At the 2015 British Birdwatching Fair a formal Memorandum of Understanding was signed with BirdLife International to encourage collaboration within the BirdLife network across the region. This was followed by a transfer of a near complete set of *Sandgrouse* to the library of the newly established Palestine Museum of Natural History and the Palestine Institute of Biodiversity and Sustainability (PIBS) at Bethlehem University with OSME providing the journals and Birdlife arranging freight.

In November a successful joint winter meeting was held with the British Ornithologists' Club and the Natural History Museum in the Flett Theatre of the NHM, South Kensington.

In addition to the distribution of *Sandgrouse* to members and institutional subscribers, each issue of *Sandgrouse* was freely exchanged with some thirty other groups.

Achievements and Performance

Budgetary targets were based on the results from 2014 and were to produce two issues of *Sandgrouse* and to contain other expenditures to end the year with the balance sheet in excess of the reserve fund target of £12,000.

Income from Donations was increased significantly by the donation of £3,000 from Peter Cowan. Tom McKinney is to be congratulated on his winning of £500 for OSME in the Bird Brain of Britain quiz at the 2015 Birdfair. A Gift Aid claim for £1723 was successfully submitted. This was the third Gift Aid claim to include the Council Expenses/Matching Donation scheme where council members claim travel expenses which they return as a gift-aided donation. A total of £1,126 was claimed balanced by £1,122 donated resulting in £280 Gift Aid.

During the year the value of the small amount of sales stock was written down to zero and the only items now offered for sale are back issues of *Sandgrouse* and a few remaining specialist publications. This is not expected to generate significant income as all but the most recent issues of *Sandgrouse* are published on the Biodiversity Heritage Library website and most of the remaining specialist publications are either outdated or feature areas which are no longer accessible.

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This year both issues of *Sandgrouse* were edited by Peter Cowan, designed by Eng-Li Green and printed by Swallowtail. They were distributed in spring and autumn by the RSPB mailing facility at St. Martins, Bedford using provided address labels generated from the membership database. The high standards set in recent years, in all areas of content, production and distribution were maintained. The Society is grateful for the cooperation and generosity of all concerned in meeting production and mailing schedules, maintaining standards and controlling costs.

At the end of the year there were some 670 individual members worldwide paying an average annual subscription of £22 for which they received two issues of the journal *Sandgrouse*, Vol. 37(1) & Vol. 37(2). In addition, they were entitled to free entry to the combined Summer Meeting and Annual General Meeting held in Thetford at the headquarters of the British Trust for Ornithology.

The supported membership scheme, where a member pays an additional membership subscription on behalf of an OSME region national, was out of balance at the end of the year with 36 supporting members but only 25 supported members. The register of supported members is reviewed throughout the year and specifically at each Council meeting to try to establish an approximate balance.

Some twenty-one institutions (Universities, Libraries etc.) subscribed to receive copies of *Sandgrouse* for which they paid an average of £40 and a further fifteen institutions, clubs and associates received complimentary copies. Eight corporate members received copies as part of their membership and six copies were provided to the legal deposit libraries.

The honorarium paid to the editor of *Sandgrouse* is intended to cover all of the costs associated with editorship, both of the main issues and of any supplements that are produced. Peter Cowan has worked unstintingly on this, producing highly respected journals always on time and within the agreed budgets. This year as in previous years he has returned the honorarium in full and in advance by way of a donation. Council acknowledges, with thanks, the very significant contribution that Peter continues to make in so many ways.

Mike Jennings, a former treasurer and eminent stalwart of OSME, has again examined and reported on the accounts without charge. This has been done in full conformity with the requirements of the Charity Commission both with regard to accounting standards and, considering his long and close association with the Society, his own eligibility for this work. Council extends a special thank you to Mike for this valuable contribution.

All Council members give of their time, travel costs and private resources entirely without remuneration and again this year there have been minimal costs associated with Council meetings. Rooms at the Natural History Museum, Tring, have been provided freely and light refreshments there have been sponsored by individual Council members. The Society is grateful for this assistance in controlling administrative costs. In all cases where Council members are reimbursed for costs incurred or purchases made on behalf of OSME, reimbursement is made on the basis of the actual cost.

Reserves Policy

The Trustees have a reserves policy which is to conduct the business of the Society so as to complete the year with a balance sheet of more than £12,000. The trustees consider this would enable an orderly

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closure of the Charity if, due to unforeseen circumstances, that became necessary. At the end of 2014 with a balance sheet of £23,581 the reserves policy was considered fulfilled.

Future Financial Policy

The Society proposes to produce two new issues of *Sandgrouse*. As in previous years, grants will be awarded to Conservation and Research projects only if funds can be identified, secured and can be legitimately transferred. The Reserve Fund target will remain at £12,000.

Trustees' Responsibilities

Under the Charities Act 1993, the trustees are required to prepare a statement of accounts for each financial year which give a true and fair view of the state of affairs of the Charity at the end of the year and of the incoming resources and application of resources in the year. In preparing the statement the trustees are required to:

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the statement of accounts
- prepare the financial accounts on the going concern basis unless it is inappropriate to presume that the Charity will continue its operations

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that any statement of account prepared by them complies with the regulations under the Charities Act. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with "Accounting and Reporting by Charities: Statement of Recommended Practice" (revised 2005).

Approved and signed on behalf of the trustees:

Rob Sheldon Chairman

Ros 8ah

2nd July 1916

Chris Hughes Treasurer

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 DECEMBER 2015

Independent Report to the Trustees of the Ornithological Society of the Middle East, the Caucasus & Central Asia

I report on the accounts of the Society for the year ended 31 December 2015 which are set out below.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Michael C. Jennings

Hickory Plums

7th May 2016

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2015

Statement of Financial Activities

Statement of Financial Activities for the period 01 January to 31 December 2015

		General Re Fund	stricted Des Fund	signated Fund	Total Year 2015	Total Year 2014
]	Note	s				
Income and Expenditure		£	£	£	£	£
A Incoming Resources						
from generated funds						
Voluntary income	2	22,212	0	6,957	29,168	26,323
Activities for generating funds	3	342	0	404	746	675
Investment income		11	0	0	11	11
Total Incoming Resources		22,565	0	7,360	29,925	27,009
B Resources Expended						
Costs of generating funds						
Costs of generating voluntary income	4	1,221	0	2,100	3,321	1,291
Fundraising trading: costs of goods sold etc	5	99	0	0	99	199
Charitable activities	6	27,686	0	0	27,686	25,557
Governance costs	7	582	0	0	582	457
Total Resources Expended		29,588	0	2,100	31,688	27,504
Net Incoming Resources before transfers		(7,024)	0	5,260	(1,764)	(495)
C Transfers between funds		0	0	0	0	0
Net Movement in Funds		(7,024)	0	5,260	(1,764)	(495)
D Reconciliation of funds						
Fund Balances brought forward @ 01 January		24,345	1,000	0	25,345	25,840
Fund Balances carried forward @ 31 Decembe	r	17,321	1,000	5,260	23,581	25,345

BALANCE SHEET FOR THE YEAR ENDED 31 DECEMBER 2015

Balance Sheet

Balance Sheet at 31 December 2015

		2015	2014
Fixed ass	ets:	£	£
Equipmen	ut		
Current	assets:		
Stocks		0	107
Debtors		888	794
Cash	- current account	770	545
	- deposit account	22,811	24,800
	Total current assets	24,470	26,246
Creditors	: amounts falling due within one year		
	Deferred income - pre-paid subscriptions	(5,021)	(5,130)
	Grants awarded but not yet paid	0	1,500
	Other creditors	2,748	2,767
	Net current assets	26,743	27,109
			<u> </u>
	Total assets less current liabilities	26,743	27,109
Creditors	: amounts falling due after one year		
	Deferred income - pre-paid subscriptions	935	(815)
Provision	for liabilities and charges	2,226	2,579
	Net assets	23,581	25,345
	Funds:		
	General Fund	17,321	24,345
	Restricted Fund	1,000	1,000
	Designated Fund	5,260	0
	C	23,581	25,345

These financial statements were approved by the trustees 4th July 2016 and signed on their behalf by:

Rob Sheldon Chairman

Nos 8ah

Chris Hughes Treasurer

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2015

Notes to the Accounts

1. Accounting Policies

a. Accounting Convention

- i. The accounts are prepared under the historic cost convention and in accordance with applicable accounting standards and "Accounting and Reporting by Charities: Statement of Recommended Practice" (rev 2005).
- ii. Subscription income is credited to the income and expenditure account in the period to which it relates. Subscriptions received in advance are carried forward as deferred income in the balance sheet.
- iii. Stocks. No value is placed on the stocks of back copies of *Sandgrouse*, remaining stocks of primary purpose goods, and some donated goods in the Society's accounts.

b. Taxation

The Society is a registered charity (282938) and is not subject to taxation on its income.

c. Funds

The General Fund is unrestricted in its use. The Restricted Fund receives donated funds for distribution at the discretion of the donor and the Designated Fund receives and distributes funds at the discretion of Council.

2	Voluntary Income	General	Restricted	Designated	Total	Total
		Fund	Fund	Fund	Year	Year
					2015	2014
	Membership subscriptions	13,390	0	0	13,390	14,361
	Institutional subscriptions	899	0	0	899	915
	Donations & sponsorship	5,074	0	6,957	12,031	7,236
	Council expenses donations	1,126	0	0	1,126	1,694
	Gift aid	1,723	0	0	1,723	2,117
		22,212	0	6,957	29,168	26,323
3	Activities for generating funds					
	Sale of goods, mail order & events	166	0	37	203	402
	Sale of advertising space	0	0	0	0	0
	Raffles at SM and BBWF	176	0	367	543	273
		342	0	404	746	675
4	Costs of generating voluntary income					
	Administrative overhead 10% allocation	518	0	0	518	556.07
	Publicity costs at SM & BBWF	703	0		2,803	735
	•	1,221	0		3,321	1,291
5	Fundraising trading: costs of goods sold etc.					
•	Mail order sales postage	99	0	0	99	99
	Printing of sales list	0	0		0	0
	Cost of goods and services (bought ins)	0	0		0	100
	5 (ug.u)	99	0		99	199

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2015

6	Charitable activities						
	CRF1502 Mesarya Plain Rollers - N.Cyprus	650	0	0	650		
	CRF1503 Waterbird mig mon Tengiz, Kz	1,300	0	0	1,300		
	CRF1504 White headed duck study - ACBK	1,000	0	0	1,000		
	CRF1505 Egyptian Vulture Mon. (2) - Turkey	1,000	0	0	1,000		
	CRF1506 Flycatcher habitats - Armenia	1,000	0	0	1,000		
	CRF1507 Illegal hunting Batumi - Georgia	2,000	0	0	2,000		
	CRF1508 Illegal waterfowl killing - Turkey	2,000	0	0	2,000		
	CRF1408 White-headed Duck Project - Uz	1,500			1,500		
					10,450	6,610	
	Support costs - bank transfer fees	0	0	0	0	70	
	Design & printing of Sandgrouse	6,754	0	0	6,754	8,103	
	Editorial honorarium	3,000	0	0	3,000	3,000	
	Sandgrouse postage & packing	2,818	0	0	2,818	2,769	
	Administrative overhead 90% allocation	4,664	0	0	4,664	5,005	
		27,686	0	0	27,686	25,557	
7	Governance costs						
	Meetings and events	582	0	0	582	457	
		582	0	0	582	457	

SUMMARISED ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2015

Summarised Accounts

The statutory accounts prepared under the Accounting Standards Board's Accounting and Reporting by Charities: Statement of Recommended Practice (Revised 2005) have been independently examined and the report of the examiner is on page 10 of this report. Summarised accounts are also prepared for use at Council meetings and for purposes of presentation to the members at the Annual General Meeting. These are derived from the same accounting data as the statutory accounts but are presented in categories more relevant to the immediate operational needs of the Society.

Statement of Financial Activities for the period 01 January to 31 December 2015

	General Fund	Restricted Funds	Designated Funds	Total Year 2015	Total Year 2014
Income and Expenditure	£	£	£	£	£
Incoming Resources					
Donations:	1.4.200	0	0	1.4.200	15.056
Membership Subscriptions	14,289	0	0	14,289	15,276
Donations & Sponsorship	5,074	0	7,360	12,434	7,236
Council expenses donations	1,126	0	0	1,126	1,694
Gift Aid	1,723	0	0	1,723	2,117
Investment Income	11	0	0	11	11
Sale of Goods	166	0	0	166	402
Sale of Advertising	0	0	0	0	0
Fund Raising	176	0	0	176	273
Total Incoming Resources	22,565	0	7,360	29,925	27,009
Resources Expended					
Direct charitable expenditure:					
Production etc of SANDGROUSE	12,572	0	0	12,572	13,872
Sponsorship (CRF)	10,450	0	0	10,450	6,610
Council expenses	1,122	0	0	1,122	1,694
Goods & Services	99	0	0	99	199
Management & Administration	4,642	0	0	4,642	4,393
Fund Raising costs	96	0	2,100	2,196	0
Publicity & Promotion	607	0	0	607	735
Total Resources Expended	29,588	0	2,100	31,688	27,504
Net Incoming Resources for the Period	(7,024)	0	5,260	(1,764)	(495)
Transfers between funds	0	0	0	0	0
Net Movement in Funds	(7,024)	0 0	5,260	(1,764)	(495)
Fund Balances brought forward @ 01 Jan 20	24,345	1,000	0	25,345	25,840
Fund Balances carried forward @ 31 Dec 20	17,321	1,000	5,260	23,581	25,345